

**UNITED SERVICE INSTITUTION (USI) OF INDIA**  
**MEMBERSHIP APPLICATION (For Details See Reverse)**

The Director General, USI  
Off Rao Tula Ram Marg (Opposite Signals Enclave)  
Post Bag No. 8, Vasant Vihar PO  
New Delhi - 110 057

Dear Sir,

1. Please register me as a: - **Life Member**  **Ordinary Member**  **Course Member**
2. I undertake to abide by the Rules and Bye Laws of the Institution; and decisions of USI Council. My particulars are given below:-
  - (a) Personal No.....Rank.....
  - (b) Name ..... (underline the surname)
  - (c) Decorations.....
  - (d) Service ..... (Army, Navy, Air Force, IAS,IFS,IPS) (**Proof to be attached**)
  - (e) Arm / Corps / Regt / Branch.....
  - (f) Date of Birth ..... (g) Serving  Retired
  - (h) Date of Commission / Batch / Course.....
  - (j) Appointment (if serving).....
  - (k) Address (fill all, tick one where you desire correspondence) :-
    - (i) Office/Unit.....
    - (ii) Residential.....
    - (iii) Permanent.....
    - (iv) Email.....
    - (v) Tele Office ..... Residence ..... Mobile.....
3. I also wish to enroll for the following course (membership is pre-requisite for courses):-  
DSSC (Army)  TSOC (Army)  OPSC (Army)  DSSC / PME (Navy)   
DSSC (IAF)  Part 'B'  Part 'D'
4. Subjects: ..... (for details see website)
5. Payment: Multicity Cheque / DD No ..... dt ..... for Rs. .... attached or cash (by hand only). In case of ECS please ask for bank details.
6. Any other information (e.g expertise / important courses / appointments).  
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7. Proof of Identity is attached:
  - (a) **Retired Officers.** Copy of Retd Offrs Defence I Card, Ex Servicemen Card, Canteen Card or ECHS card.
  - (b) **Serving Officers.** Any of above or counter signature of unit / formation staff officer.

Yours faithfully,

Date ..... 2025

**FOR OFFICE USE ONLY**

8. Eligibility
9. Remarks, if any

Date ..... 2025

\_\_\_\_\_  
**Director (Adm)**

10. Accepted / Rejected

Date ..... 2025

\_\_\_\_\_  
**Director General USI**

11. Membership No

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Course Index No.

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12. Receipt No ..... dt ..... 2025

13. Name / Signature with date of Membership Clerk and cashier \_\_\_\_\_

## **NOTES**

1. **General.** Officers as per eligibility given in Para 2 below, both serving and retired, and cadets from Defence Service Academies. Membership is given only to eligible individuals, and does not extend to dependents, who may, however, use the Restaurant and Residency at full rates. The USI reserves the right to accept or reject applications.

2. **Subscription Rates.**

(a) **Life Membership (Valid for 20 Years from Date of Membership)**

	<b><u>INITIAL PAYMENT</u></b> (Entrance fee of Rs. 4000/- included in initial payment)	<b><u>RENEWAL</u></b>	<b><u>ELIGIBILITY</u></b>
(i) <b>Armed Forces Officers</b>	Rs. 14000/-	Rs. 10000/-	Army, Navy, IAF officers IAS, IFS, IPS, Class-I Gazetted officers of Gp 'A' Central Services
(ii) <b>Entitled civilian</b>	Rs. 18000/-	Rs. 14000/-	

(b) **Ordinary Membership (For 3 years commencing 01 Jan).**

	<b><u>INITIAL PAYMENT</u></b> (Entrance fee of Rs. 1000/- included in initial payment)	<b><u>RENEWAL</u></b>	<b><u>ELIGIBILITY</u></b>
(i) <b>Armed Forces officers</b>	Rs. 5000/-	Rs. 4000/-	Army, Navy, IAF officers.
(ii) <b>Cadets of Service Academies, NDA &amp; Midshipmen</b>	Rs. 5000/-	Rs. 4000/-	
(iii) <b>Entitled Civilians</b>	Rs. 6000/-	Rs. 5000/-	IAS, IFS, IPS, Class-I Gazetted officers of Gp 'A' Central Services

(c) **Course Membership.** Rs. 1500/- - (Serving Army, Navy, IAF officers only)  
*Valid for 365 days from registration or One course only*

(d) **Payment.** In favour of "Director USI".

**Note –** Facilities for Life and Ordinary members are same. Grace period of two months upto 28/29 Feb is allowed for renewal at prevailing rate. Thereafter, entrance fee is to be paid again. No notice is sent for renewal. For conversion from Ordinary to Life Membership only the entrance fee portion will be adjusted. Course Membership is not renewable and is valid for one course only.

3. **Membership Cards.** Cards are issued on provision of two passport size photographs to the Director (Adm), at which stage, proof of identity is checked. **Officer's personal visit is necessary to sign the card and membership register.** Photographs should not be sent with application unless officer is coming personally.

4. **USI Journal.** Published digitally every quarter; it can be accessed on our website [www.usiofindia.org](http://www.usiofindia.org).

5. **Lectures.** Programme of lectures / seminars is posted on the Web Site. All members are eligible to attend.

6. **Telephone / Fax / Email / Website.**

- (a) Telephone : Director (Adm) Direct – 20862316  
Course Section – 20862318, Extn 210, Exchange – 20862314 / 2320 / 2321
- (b) Fax : 20862324
- (c) E-mail : [diradm@usiofindia.org](mailto:diradm@usiofindia.org)
- (d) Website : [www.usiofindia.org](http://www.usiofindia.org)

7. **Activities.**

- (a) Library services.
- (b) Lectures, discussions, seminars.
- (c) Correspondence courses for serving defence officers (Promotion Examinations Parts B, Part D, DSSC (Army/Navy/IAF), OPSC and TSOC Entrance Examinations and Contact Programme for DSSC).
- (d) Essay Competitions.
- (e) Research.

8. **Timings for Visitors/Members.**

- (a) Office -- 1000 - 1230 H and 1400 - 1530 H. Mon to Fri except holidays.
- (b) Library -- 1000 - 1530 H Mon to Fri except holidays. No issue/receipts from 1300 to 1345 H. 1000 – 1400H Sat except holidays.
- (c) Restaurant -- All days for breakfast, lunch and dinner except three National Holidays.

9. **Course Details.** See website